

## Your Societies Grant Fund – everything you need to know....

Your SU have some funding available to support societies – all you need to do is apply.

Everything you need to know is here:

- How to apply.
- Who can apply?
- What can and can't be funded?
- General guidance.
- Funding conditions.

### How to apply

There are two types of grant funding:

	<b>Grant Type</b>	<b>Amount</b>	<b>Eligibility / Decision</b>	<b>How to Apply:</b>
1.	<b>Development Grant</b>	Up to £50 to support activity that will promote the society and increase membership.	Any fully registered society <sup>1</sup> can apply to the Development Grant.  The funding decision will be made by the President of Activities and the Activities and Opportunities Team.	Fill in the Development Grant Online application form
2.	<b>Main Grant</b>	From £51 +	Any fully registered society with 10 paid members can apply for a Main Grant.  The funding decision will be made by the 3 Your SU Presidents.	Fill in the Main Grant Online application form.

All applications are reviewed by the Activities & Opportunities Team to make sure they meet the funding criteria (if they don't meet the criteria we'll contact you).

### What can be funded?

- Core activity of the society,
- Support for events and regular social activities,
- Support for trips, travel and residential activities,
- Equipment purchases (any equipment remains the property of Your SU),
- Publicity costs,
- Food.

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<sup>1</sup> Fully registered means that both the President and the Treasurer are paid members of the society and have signed the Code of Conduct.

## **What can't be funded?**

- Individually owned items (i.e. clothing) will not be fully funded however a contribution or matched funding may be agreed,
- Alcohol,
- Retrospective items (we can't pay for things you've already done),
- Donations, in any forms, to other charities,
- Anything that conflicts with the Your Sunderland Students' Union policies, procedures and Constitution.
- COVID-19 – we can't fund any activity that breaches Government Guidelines [www.gov.uk](http://www.gov.uk)

## **Guidance**

These are the things you need to think about before applying:

- Applications should benefit the widest possible number of members,
- Application should reflect value for money,
- Societies should not rely on grant funding alone but should consider how to generate income,
- Applications could be part funded and could be agreed as a matched funding arrangement where the society must fundraise a stated amount,
- Your Societies can apply for funding more than once per year however it is likely that we'll require you to spend one grant before we agree another,
- Funded activities will require appropriate risk assessments to keep participants safe –where a society is purchasing a service or activity from an external organisation checks will be made relating to their public liability insurance and internal risk management procedures.

## **Funding Conditions**

Your society has the funding - what now?

- The funding can only be spent as agreed – we'll send you this information when we confirm your grant funding. If you do want to make any changes please contact us first [yoursocieties@sunderland.ac.uk](mailto:yoursocieties@sunderland.ac.uk),
- If you spend less than agreed contact us before spending the excess,
- Your SU will ask you to participate in some monitoring and evaluation activities as requested by the Activities and Opportunities Team.

Contact us with any questions or comments to [yoursocieties@sunderland.ac.uk](mailto:yoursocieties@sunderland.ac.uk)